

TRANSITION CHICHESTER



HEALTH AND SAFETY POLICY

INTRODUCTION

This is a statement of policy by TRANSITION CHICHESTER about its intentions, organisation and arrangements for ensuring the health and safety of all persons engaged in its activities.

STATEMENT OF INTENT

It is the policy of TRANSITION CHICHESTER to ensure, so far as is reasonably practicable, the health and safety of all persons who may be affected by our undertakings, and to comply with all relevant legislation as appropriate.

OBJECTIVES

In order to achieve compliance with our statement of policy, TRANSITION CHICHESTER has set the following objectives:

- To establish and maintain effective standards for health and safety wherever Transition Chichester operates;
- To ensure that these standards are communicated to all persons involved;
- To identify risks and set in place programmes to remove or reduce those risks;
- To provide necessary information, instruction and training to enable all persons engaged in our activities to work in a safe manner;
- To monitor the implementation and operation of the TRANSITION CHICHESTER Health and Safety policy.

IMPLEMENTATION

The Safety Policy is the direct concern of TRANSITION CHICHESTER'S Board of Trustees, Core Group members, employees and volunteers. Project leaders and other persons leading our activities must take steps to ensure that:

- all premises used for TRANSITION CHICHESTER'S purposes are suitable and safe;
- any tools and equipment are safe and used in an appropriate manner;
- where applicable all persons have adequate instructions and training in the operation of equipment.

RECORDING OF ACCIDENTS AND OTHER INCIDENTS

In the event of an accident or other incident full details must be reported to the Secretary of the Board of Trustees, who will advise Trustees of any serious event. Trustees will also note any Health and Safety issues at each regular meeting.

MONITORING AND REVIEW

The Board of Trustees has overall and final responsibilities in relation to Health and Safety issues. The Health and Safety Policy is, however, the direct concern of all those leading Transition Chichester’s activities, employees and volunteers.

The effectiveness of this general policy statement will be reviewed annually and revised when necessary.

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